



## **BOARD OF DIRECTORS MEETING MINUTES**

### **Minutes of the combined Regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado**

The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located in Arapahoe and Douglas Counties, Colorado, (hereinafter combined referred to as “Southgate” or “District”) met in a regular joint session on **Tuesday, May 13, 2025**, at 4:00 PM. This meeting was accessible remotely to the public.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted on the District’s website at least 24 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Boards of Directors of the Southgate Water and Sanitation Districts (herein referred to each as the “Board”). The notice provided electronic and telephonic connection information to allow the public to participate in the meeting.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

#### **1. Call to Order**

The meeting was held in person and virtually and called to order at 4:00 pm by Board Secretary Tom Heineman.

#### **2. Roll Call**

##### **The following Boards of Directors were in attendance:**

Leofwin Clark

Tom Heinemann

Rod Gallegos

John Spisak was absent and excused

**The Following District Consultants and Staff were in attendance:**

Ron Fano, Spencer Fane LLP  
 Erik Vik PE, Vik Consulting  
 Annie Cashon, PE, Burns and McDonnell  
 Kyle LaBrasse, PE, Burns and McDonnell  
 Debbie Crady CPA, Crady, Puca & Associates  
 David Irish, Southgate Districts, General Manager  
 Richard Welch, Southgate Districts, Operations Manager  
 Jodi Webb, Southgate Districts, Accounting and Administrative Manager

**The following members of the public were in attendance:**

None

**3. Approval of Agenda**

Upon MOTION and SECOND the Board of Directors MOVED to approve the agenda. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Following approval of the agenda as amended, upon MOTION and SECOND, the Board of Directors MOVED to approve the Improvement Agreement.

Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

**4. Public Comment**

None

**5. Public Hearings**

None

**6. Scheduled Visits/Presentations**

- Erik Vik PE presented the following reports to the Board:
  1. 2024-25 Sanitary Sewer Rehabilitation Program
  2. Current Development Review and Project Updates
- Annie Cashon PE from Burns and McDonnell presented the following reports to the Board. This report provided updates regarding the following projects:
  1. Yosemite Waterline Replacement Project Update
  2. Sanitary Sewer J Line Replacement Project Metering Project
  3. BDCI Phase 3

**7. Board Discussion**

None

**8. Consent Agenda**

Upon MOTION and SECOND the Board of Directors MOVED to approve the Consent Agenda. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

- a. W&S- Minutes for Regular Meeting April 8, 2025

**9. Action Items**

a. W&S- Cash Receipts and Accounts Payable- April 2025  
Upon MOTION and SECOND the Board of Directors MOVED to approve Cash Receipts and Accounts Payable for April 2025 for the Southgate Water District in the amount of \$405,402.97 and the Southgate Sanitation District for April 2025 in the amount of \$177,963.16. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

b. W&S- Financial Statements and Investment Reports- April 2025  
Upon MOTION and SECOND the Board of Directors MOVED to accept the Financial Statements and Investment Reports for April 2025 from the Southgate Water District, and the Southgate Sanitation District as presented. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

**10. Status Reports**

a. W&S- Operations Managers Report  
Mr. Richard Welch provided his report to the Board.

b. W&S- General Managers Report  
Mr. David Irish presented his report to the Board.

c. W&S- Legal Counsel's Report  
Mr. Ron Fano presented the legal report to the Board including a legislative update.

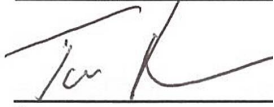
**11. Executive Session**

None

**12. Adjournment**

There being no further business to come before the Board and upon MOTION and SECOND the Board of Directors MOVED to adjourn the meeting at 5:43 PM. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

**Southgate Water District**



Secretary

**Southgate Sanitation District**



Secretary