



## BOARD OF DIRECTORS MEETING MINUTES

### Minutes of the combined Regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado

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The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located in Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as "Southgate" or "District") met in regular joint session on **Tuesday, August 14, 2018**, at 4:00 PM at the District Offices, 3722 E. Orchard Road, Centennial Co 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

- 1. Call to Order** Action  
The meeting was called to order at 4:00 pm by Board President, Mark Rosser.
  
- 2. Roll Call** Action  
Mark Rosser  
Paul Wiethorn  
Mitchell M. Chambers  
Rick Marsicek  
Chuck Silkman  
Russell W. Dykstra, Spencer Fane LLP  
Cathy Hamilton, Simmons and Wheeler, P.C.  
David Irish, Southgate Water and Sanitation Districts General Manager  
Christina Baca, PE, Southgate Water and Sanitation Districts Engineering Manager  
Jodi Webb, Accounting and Administrative Manager  
Kevin Dooley
  
- 3. Approval of Agenda** Action  
Director Silkman MOVED to approve the agenda following the removal of the presentation by Neil Burk with ANB Bank. Director Chambers SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.
  
- 4. Public Comment**  
None
  
- 5. Public Hearings**  
None

## 6. Scheduled Visits/Presentations

- a. Neil Burk, ANB Bank, (Cancelled)

## 7. Board Discussion

There was a discussion regarding the September Board meeting. There was also a Board discussion to have staff add the breakdown of all expenditures over \$5,000 to all Board packets.

## 8. Consent Agenda

Action

Director Wiethorn MOVED to approve the Consent Agenda. Director Chambers SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE" and the motion was declared UNANIMOUSLY PASSED. The Consent Agenda consisted of the following items:

- a. Water and Sanitation Minutes, July 10, 2018
- b. Special Meeting Minutes, July 11, 2018
- c. Special Meeting Minutes, July 24, 2018

## 9. Action Items

a. W Colman Tunnel- Task Order for Burns & McDonnell Phase II Services  
Following a discussion regarding the project Director Wiethorn MOVED to accept the Engineering Proposal provided by Burns and McDonnell. Director Chambers SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Action

b. W&S Cash Receipts and Accounts Payable, July 2018.  
Following a discussion Director Wiethorn MOVED to approve the July 2018 Water District Cash Receipts and Accounts Payables in the amount of \$881,973.56 and the July 2018 Sanitation District Cash Receipts and Accounts Payable in the amount of \$131,629.81. Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Action

c. W&S Financial Statements and Investment Reports  
Following the presentation of the July 2018 Financial Statements and Investment Reports Director Wiethorn MOVED to accept the July 2018 Financial Statements and Investment Reports. Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Action

## 10. Status Reports

a. W&S District Managers Report  
Mr. Irish presented his monthly report to the Board.

Report

b. W&S Legal Counsel Report  
Mr. Russ Dykstra presented his report to the Board.

Report

c. W&S Engineering Managers Report  
Ms. Christina Baca PE presented her report to the Board.

Report

**11. Executive Session**

None

**12. Adjournment**

There being no further business to come before the Board of Directors, Director Silkman MOVED to adjourn the meeting and to cancel the September Regular Meeting of the Board due to a scheduling conflict with the Colorado Special District Association Annual Conference. Director Wiethorn SECONDED the motion. By UNANIMOUS vote the meeting was adjourned at 5:40 PM.

Action

Southgate Water District Board of Directors

  
\_\_\_\_\_  
Director Rosser, President


  
\_\_\_\_\_  
Director Marsicek, Vice President

\_\_\_\_\_  
Vacant N/A

  
\_\_\_\_\_  
Director Wiethorn, Treasurer

  
\_\_\_\_\_  
Director Chambers, Secretary

Southgate Sanitation District Board of Directors

  
\_\_\_\_\_  
Director Rosser, President

  
\_\_\_\_\_  
Director Marsicek, Vice President

  
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Director Chambers, Secretary

  
\_\_\_\_\_  
Director Wiethorn, Treasurer

  
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Director Silkman, Assistant Secretary