



## BOARD OF DIRECTORS MEETING MINUTES

### Minutes of the combined regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado

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The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located in Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as "Southgate" or "District") met in regular joint session on **Tuesday, June 6, 2017**, at 4:00 PM at the Southgate offices, 3722 East Orchard Road, Centennial, Colorado 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

#### I. Call to Order

Action

The meeting was called to order at 4:00 pm by Board President, Mitchell M. Chambers.

#### II. Roll Call

Action

*The following Directors were present:*

Mitchell M. Chambers

Chuck Silkman

Paul Wiethorn

Rick Marsicek

Mark Rosser was absent and excused.

*The following were also present:*

Harriet Crittenden LaMair, High Line Canal Conservancy

Lindsay Moery, High Line Canal Conservancy

Russell W. Dykstra, Spencer Fane

David Irish, Southgate Water and Sanitation Districts District Manager

Christina Baca, PE, Southgate Water and Sanitation Districts Engineering Manager

Jodi Webb, Southgate Water and Sanitation Districts Accounting/Administrative Manager

Alfonso Nevarez, Southgate Water and Sanitation Districts Operations Manager

#### III. Approval of Agenda

Action

Following a discussion and the addition of the Colman Tunnel Design/build Contract to the Agenda under the Engineering Section Director Wiethorn MOVED to approve the agenda Director Silkman SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

**IV. Public Comment**

None

**V. Public Hearings**

None

**VI. Scheduled Visits/Presentations**

Harriet Crittenden LaMair and Lindsay Mowry of the High Line Canal Conservancy presented a proposal to the Board to be a Founding Member of the Conservancy. The Board asked questions and thanked Ms. LaMair and Ms. Moery for their presentation. Presented

Presentation

**VII. Consent Agenda**

Director Marsicek MOVED to approve the Consent Agenda. Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. The Consent Agenda consisted of the following items:

Action

- i. W&S Minutes –May 2017

Passed

**VIII. Administration**

Tab 1 W&S Cash Receipts and Accounts Payable- June 2017

Action

Following a discussion Director Silkman MOVED to approve the Water District Cash Receipts and Expenditures for May 2017 in the amount of \$67,826.07 and the Sanitation District Cash Receipts and Expenditures for May 2017 in the amount of \$163,757.86 Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Tab 2 W&S Financial Statements & Investment Reports

Action

The May 2017 financial statements and investment reports will be presented in July 2017 due to the early date of the June Board of Directors meeting.

Tab 3 W&S District Managers Report

Report

Mr. Irish presented his monthly report to the Board

Tab 4 W&S Legal Counsel Report

Report

Mr. Russ Dykstra provided his report to the Board.

**IX. Engineering and Capital Projects**

Report

Tab 5 W&S Engineering Managers Report

Ms. Christina Baca provided her report to the Board.

- (a). Colman Tunnel Design/Build Contract

Action

Christina Baca P E provided the Board with the Design/Build contract with the successful bidder for the project. Following a discussion Director Wiethorn MOVED to approve the Design/Build Contract. Director Silkman SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

**X. Board of Directors**

Tab 6 W&S District Goals and Additional Board Discussions

Report

District Manager Irish provided information regarding upcoming conferences and training opportunities. There was direction to Mr. Irish to make the changes outlined to him by the

Board for his 2017-18 goals and deliver a revised copy to the Board. There were also discussions about the District's policies regarding tiny houses and how they relate to system development fees as well as a discussion and a review of the Emergency Response Plan for the Colman Tunnel.

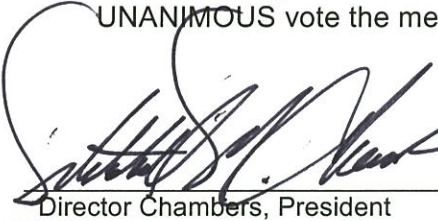
**XI. Executive Session**

None

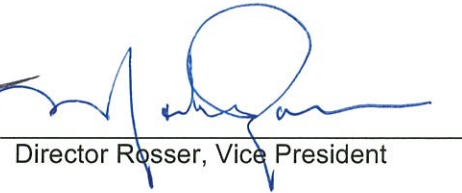
**XII. Adjournment**

Action

There being no further business to come before the board of Directors, Director Wiethorn MOVED to adjourn the meeting. Director Marsicek SECONDED the motion. By UNANIMOUS vote the meeting was adjourned at 6:30 PM.



Director Chambers, President



Director Rosser, Vice President



Director Silkman, Secretary



Director Wiethorn, Treasurer



Director Marsicek, Assistant Secretary