



BOARD OF DIRECTORS MEETING MINUTES

Minutes of the combined regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado

The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located in Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as "Southgate" or "District") met in regular joint session on **Tuesday, June 5, 2018**, at 4:00 PM at the District Offices, 3722 E. Orchard Road, Centennial Co 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

- 1. Call to Order** Action
The meeting was called to order at 4:00 pm by Board President, Mitchell Chambers.

- 2. Roll Call** Action
Mitchell M. Chambers
Mark Rosser
Chuck Silkman
Paul Wiethorn
Rick Marsicek

Jim Ginley
Russell W. Dykstra, Spencer Fane LLP
David Irish, Southgate Water and Sanitation Districts General Manager
Christina Baca, PE, Southgate Water and Sanitation Districts Engineering Manager
Jodi Webb, Accounting and Administrative Manager

- 3. Assign New Board Officer Positions**
Following a discussion and nominations the following Board Member Positions were approved to be effective at the July Board meeting.

Southgate Water District:
President- Mark Rosser
Vice-President- Rick Marsicek
Treasurer- Paul Wiethorn
Secretary- Mitchell M. Chambers

Southgate Sanitation District:
 President- Mark Rosser
 Vice-President- Rick Marsicek
 Treasurer- Paul Wiethorn
 Secretary- Mitchell M. Chambers
 Assistant Secretary- Chuck Silkman

- 4. Approval of Agenda** Action
 Director Wiethorn MOVED to approve the agenda Director Rosser SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.
- 5. Public Comment**
 None
- 6. Public Hearings**
 None
- 7. Scheduled Visits/Presentations** Presentation
 Jim Ginley- Draft Strategic Plan Presentation
- 8. Board Discussion**
 There was a brief Board discussion regarding a current job opening at the District.
- 9. Consent Agenda** Action
 Director Wiethorn MOVED to approve the Consent Agenda. Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE" with Mitchell M. Chambers abstaining from the vote, and the motion was declared UNANIMOUSLY PASSED. The Consent Agenda consisted of the following items:
- a. Water and Sanitation Minutes, May 8, 2018
 - b. Partial Release of Sewer Easement- South Suburban Parks and Recreation District
- 10. Action Items**
- a. W Task Order- Kahlich Consulting for 2019 Waterline Replacement Project Action
 The Task Order was presented to the Board for discussion. Following a brief discussion Director Rosser MOVED to accept the Task Order. Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.
 - b. W&S Cash Receipts and Accounts Payable
 Due to the early Board Meeting Cash Receipts and Accounts Payable will be provided at the next meeting of the Board of Directors.
 - c. W&S Financial Statements and Investment Reports
 Due to the early Board Meeting Financial Statements and Investment Reports will be provided at the next meeting of the Board of Directors.

11. Status Reports

- a. W&S District Managers Report Report
Mr. Irish presented his monthly report to the Board.

- b. W&S Legal Counsel Report Report
Mr. Russ Dykstra presented his report to the Board.

- c. W&S Engineering Managers Report Report
Ms. Christina Baca PE presented her report to the Board.

12. Executive Session

None

13. Adjournment

There being no further business to come before the Board of Directors, Director Wiethorn Action
MOVED to adjourn the meeting. Director Silkman SECONDED the motion. By
UNANIMOUS vote the meeting was adjourned at 6:45 PM.

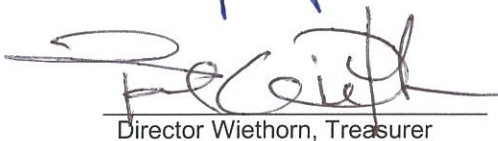
Southgate Water District Board of Directors



Director Rosser, President

Director Marsicek, Vice President

N/A

Vacant

Director Wiethorn, Treasurer

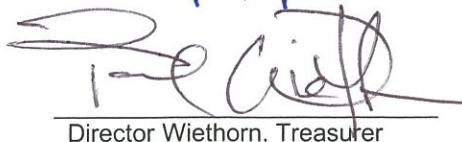
Director Chambers, Secretary

Southgate Sanitation District Board of Directors



Director Rosser, President

Director Marsicek, Vice President

Director Chambers, Secretary

Director Wiethorn, Treasurer

Director Silkman, Assistant
Secretary