

## BOARD OF DIRECTORS MEETING MINUTES

### Minutes of the combined regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado

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The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as “Southgate” or “District”) met in regular joint session on **Tuesday, May 9, 2017**, at 4:00 PM at the Southgate offices, 3722 East Orchard Road, Centennial, Colorado 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

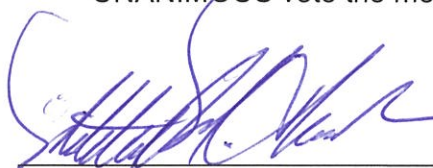
- I. Call to Order** Action  
The meeting was called to order at 4:00 pm by Board President, Mitchell M. Chambers.
- II. Roll Call** Action  
*The following Directors were present:*  
Mitchell M. Chambers  
Mark Rosser  
Paul Wiethorn  
Rick Marsicek  
Chuck Silkman was absent and excused.
- The following were also present:*  
John Simmons CPA, Simmons & Wheeler – District Accountant  
David Irish, District Manager  
Christina Baca, PE, Engineering Manager  
Jodi Webb, Accounting/Administrative Manager  
Elthron Anderson, Geospatial Technology and Infrastructure Asset Manager
- III. Approval of Agenda** Action  
Following a discussion Director Marsicek MOVED to approve the agenda Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted “AYE”, and the motion was declared UNANIMOUSLY PASSED.
- IV. Public Comment**  
None
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- V. Public Hearings**  
None
- VI. Scheduled Visits/Presentations**  
None Presentation
- VII. Consent Agenda**  
Director Rosser MOVED to approve the Consent Agenda. Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. The Consent Agenda consisted of the following items: Action
- i. W&S Minutes –April 2017 Passed
- VIII. Administration**
- Tab 1 W&S Cash Receipts and Accounts Payable- May 2017 Action  
Following a discussion Director Wiethorn MOVED to approve the Water District Cash Receipts and Expenditures for April 2017 in the amount of \$74,349.75 and the Sanitation District Cash Receipts and Expenditures for April 2017 in the amount of \$139,365.98 Director Rosser SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.
- Tab 2 W&S Financial Statements & Investment Reports Action  
The April 2017 financial statements and investment reports were presented by John Simmons, CPA to the Board. Following the presentation and discussion Director Wiethorn MOVED to accept the financial statements and investment reports. Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.
- Tab 3 W&S District Managers Report Report  
Mr. Irish presented his monthly report to the Board
- Tab 4 W&S Legal Counsel Report Report  
Mr. Russ Dykstra was not present and did not have a report.
- IX. Engineering and Capital Projects**  
Tab 5 W&S Engineering Manager's Report Report
- X. Board of Directors**  
Tab 6 W&S District Goals and Additional Board Discussions Report  
District Manager Irish provided information regarding upcoming conferences and training opportunities. There was direction to Mr. Irish was to make the communication with the City of Englewood regarding the collection and documentation of the District's service charge a major priority and to report on this issue regularly.
- XI. Executive Session**  
None

**XII. Adjournment**

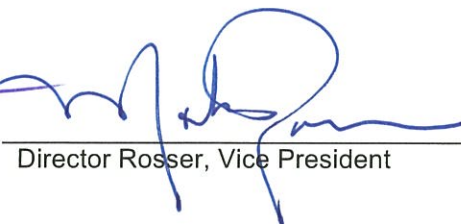
Action

There being no further business to come before the board of Directors, Director Wiethorn MOVED to adjourn the meeting. Director Marsicek SECONDED the motion. By UNANIMOUS vote the meeting was adjourned at 5:25 PM.



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Director Chambers, President



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Director Rosser, Vice President




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Director Silkman, Secretary



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Director Wiethorn, Treasurer



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Director Marsicek, Assistant Secretary