



BOARD OF DIRECTORS MEETING MINUTES

Minutes of the combined regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado

The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located in Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as "Southgate" or "District") met in regular joint session on **Tuesday, May 8, 2018**, at 4:00 PM at the District Offices, 3722 E. Orchard Road, Centennial Co 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

- 1. Call to Order** Action
The meeting was called to order at 4:00 pm by Board Vice President, Mark Rosser

- 2. Roll Call** Action
Mark Rosser
Chuck Silkman
Paul Wiethorn
Rick Marsicek
Cathy Hamilton CPA, Simmons and Wheeler PC
Russell W. Dykstra, Spencer Fane LLP
David Irish, Southgate Water and Sanitation Districts General Manager
Christina Baca, PE, Southgate Water and Sanitation Districts Engineering Manager
Jodi Webb, Accounting and Administrative Manager

Director Chambers absence was excused

- 2a. Oaths of Offices - Marsicek, Rosser, Silkman**
The Board members reaffirmed their Oaths of Offices.

- 3. Approval of Agenda** Action
Director Silkman MOVED to approve the agenda Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

- 4. Public Comment**
None

- 5. Public Hearings**
None

6. Scheduled Visits/Presentations

None

7. Board Discussion

There was a Board discussion regarding current job openings at the District.

8. Consent Agenda

Action

Director Wiethorn MOVED to approve the Consent Agenda with a minor change to the Minutes of the last meeting. Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE" with Paul Wiethorn abstaining from the vote, and the motion was declared UNANIMOUSLY PASSED. The Consent Agenda consisted of the following items:

- a. Water and Sanitation Minutes, April, 2018
- b. Water Improvements Agreement- CS Lone Tree Garage/Retail
- c. Revised and Restated Underdrain Agreement- The Retreat at Ridgegate, LLC

9. Action Items

- a. W&S Cash Receipts and Accounts Payable

Action

Following a discussion Director Marsicek MOVED to approve the Water District Cash Receipts and Expenditures for April 2018 in the amount of \$219,117.41 and the Sanitation District Cash Receipts and Expenditures for April 2018 in the amount of \$109,423.40 Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

- b. W&S Financial Statements and Investment Reports

Action

The March 2018 Financial Statements and Investment Reports were presented by Mr. John Simmons CPA. Following the presentation and discussion Director Wiethorn MOVED to accept the Financial Statements and Investment Reports. Director Rosser SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

10. Status Reports

- a. W&S District Managers Report

Report

Mr. Irish presented his monthly report to the Board.

- b. W&S Legal Counsel Report

Report

Mr. Russ Dykstra presented his report to the Board.

- c. W&S Engineering Managers Report

Report

Ms. Christina Baca PE presented her report to the Board.

11. Executive Session

None

12. Adjournment

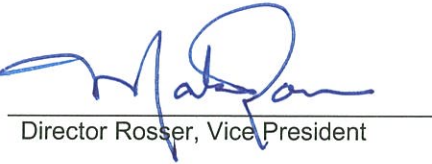
Action

There being no further business to come before the board of Directors, Director Wiethorn MOVED to adjourn the meeting. Director Marsicek SECONDED the motion. By UNANIMOUS vote the meeting was adjourned at 5:37 PM.

Southgate Water District Board of Directors



Director Chambers, President



Director Rosser, Vice President

Vacant N/A



Director Wiethorn, Treasurer



Director Marsicek, Assistant Secretary

Southgate Sanitation District Board of Directors



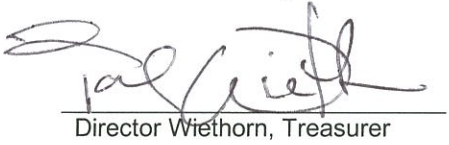
Director Chambers, President



Director Rosser, Vice President



Director Silkman, Secretary



Director Wiethorn, Treasurer



Director Marsicek, Assistant Secretary