



BOARD OF DIRECTORS MEETING MINUTES

Minutes of the combined regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado

The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as "Southgate" or "District") met in regular joint session on **Tuesday, April 11, 2017**, at 4:00 PM at the Southgate offices, 3722 East Orchard Road, Centennial, Colorado 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

I. Call to Order

The meeting was called to order at 4:00 pm by Board President, Mitchell M. Chambers.

Action

II. Roll Call

The following Directors were present:

Mitchell M. Chambers

Mark Rosser

Paul Wiethorn

Rick Marsicek

Chuck Silkman

The following were also present:

Marketing Representative, Harrison Western

John Simmons CPA, Simmons & Wheeler – District Accountant

Russ Dykstra, Spencer Fane, LLP – District Counsel

David Irish, District Manager

Christina Baca, PE, Engineering Manager

Jodi Webb, Accounting/Administrative Manager

Alfonso Nevarez, Operations Manager

Action

III. Approval of Agenda

Following a discussion Director Silkman MOVED to approve the agenda Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Action

IV. Public Comment

None

V. Public Hearings

None

VI. Scheduled Visits/Presentations

None

Presentation

VII. Consent Agenda

Director Rosser MOVED to approve the Consent Agenda. Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. The Consent Agenda consisted of the following items:

Action

- i. W&S Minutes –March 2017

Passed

VIII. Administration

Tab 1 W&S Cash Receipts and Accounts Payable- March 2017

Action

Following a discussion Director Wiethorn MOVED to approve the Water District Cash Receipts and Expenditures for March 2017 in the amount of \$260,650.97 and the Sanitation District Cash Receipts and Expenditures for March 2017 in the amount of \$93,469.55 Director Rosser SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Tab 2 W&S Financial Statements & Investment Reports

Action

The March 2017 financial statements and investment reports were presented by John Simmons, CPA to the Board. Following the presentation and discussion Director Silkman MOVED to accept the financial statements and investment reports. Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Tab 3 W&S District Managers Report

Report

Mr. Irish presented his monthly report to the Board

Tab 4 W&S Legal Counsel Report

Report

Mr. Russ Dykstra provided his monthly report to the Board.

IX. Engineering and Capital Projects

Tab 5 W&S Engineering Manager's Report

Report

Ms. Christina Baca PE provided her monthly report to the Board.

Tab 6 S Colman Tunnel Rehabilitation Project, D/B Team Selection

Christina Baca PE provided a summary of the Design Build Team selection process. Following the presentation and discussion Director Rosser MOVED to accept the proposal of Dewberry and Garney. This award will be contingent on the execution of the contract. Director Silkman SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Tab 7 S Wastewater Connector and Transmission Agreement
Christina Baca PE provided an agreement that will permit Arapahoe County to a special discharge to the system. Following the discussion Director Rosser MOVED to approve the agreement. Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

X. Board of Directors

Tab 8 W&S District Goals and Additional Board Discussions
District Manager Irish provided information regarding upcoming conferences and training opportunities.

Report

XI. Executive Session

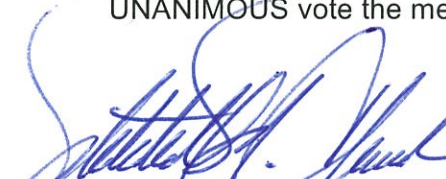
Director Rosser MOVED to move into Executive Session per **C.R.S. 24-6-402(4) f** to discuss personnel matters. Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. Following the Executive Session Director Rosser MOVED to exit Executive Session. Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. No action was taken in executive session. Following the Executive session, the Board informed Mr. Irish that Board President Mitchell M. Chambers will deliver his review at a time that is mutually acceptable.

Executive Session

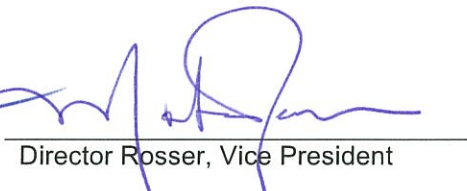
XII. Adjournment

There being no further business to come before the board of Directors, Director Wiethorn MOVED to adjourn the meeting. Director Silkman SECONDED the motion. By UNANIMOUS vote the meeting was adjourned at 6:55 PM.

Action



Director Chambers, President



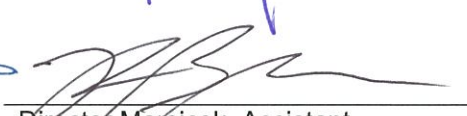
Director Rosser, Vice President



Director Silkman, Secretary



Director Wiethorn, Treasurer



Director Marsicek, Assistant Secretary