



BOARD OF DIRECTORS MEETING MINUTES

Minutes of the combined regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado

The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located in Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as "Southgate" or "District") met in regular joint session on **Tuesday, April 10, 2018**, at 4:00 PM at the District Offices, 3722 E. Orchard Road, Centennial Co 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

1. Call to Order

Action

The meeting was called to order at 4:00 pm by Board President, Mitchell M. Chambers.

2. Roll Call

Action

The following Directors were present:

Mitchell M. Chambers
Chuck Silkman
Paul Wiethorn
Rick Marsicek
Mark Rosser

The following were also present:

Keith Lemaster, Garney Construction
Randall Parks, Dewberry
Andrew Stevens, Dewberry
Peggy Ganse, Shannon & Wilson Inc.
David Kahlich, Burns & McDonnell
John Simmons CPA, Simmons and Wheeler PC
David Irish, Southgate Water and Sanitation Districts General Manager
Christina Baca, PE, Southgate Water and Sanitation Districts Engineering Manager
Jodi Webb, Southgate Water and Sanitation Districts Accounting/Administrative Manager
Alfonso Nevarez, Southgate Water and Sanitation Districts Operations Manager

3. Approval of Agenda

Action

Director Wiethorn MOVED to approve the agenda Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

4. Public Comment

None

5. Public Hearings

None

6. Scheduled Visits/Presentations

The Design/Build Team of the Colsman Tunnel Rehabilitation Project provided the Board with a presentation of the current approach and challenges to the project.

7. Board Discussion

There was a Board discussion regarding the Colsman Tunnel Project.

8. Consent Agenda

Action

Director Marsicek MOVED to approve the Consent Agenda with a minor change to the Minutes of the last meeting. Director Rosser SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE" with Paul Wiethorn abstaining from the vote, and the motion was declared UNANIMOUSLY PASSED. The Consent Agenda consisted of the following items:

- a. Water and Sanitation Minutes, March 13, 2018
- b. Partial Release of Sewer Easement-St. Thomas More Sewer Improvements
- c. Water Improvements Agreement- Century Communities for The Retreat at Ridgeway Pump Station
- d. Water Improvements Agreement- South Metro Fire Authority for Station 32
- e. Water Improvements Agreement- City of Greenwood Village Gulch Lowering

9. Action Items

a. W 2018 Water Replacement Project Engineering Consulting Services: Burns and McDonnell Task Order for Construction Related Services
 Following a discussion Director Wiethorn MOVED to approve the proposal for Engineering Consulting Services. Director Rosser SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Action

b. W&S Easement Encroachment License Agreement- Verizon Wireless
 Following a discussion Director Silkman MOVED to approve the Easement Encroachment License Agreement. Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED

Action

c. W&S Cash Receipts and Accounts Payable Action
 Following a discussion Director Rosser MOVED to approve the Water District Cash Receipts and Expenditures for March 2018 in the amount of \$183,375.55 and the Sanitation District Cash Receipts and Expenditures for March 2018 in the amount of \$339,555.30 Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

d. W&S Financial Statements and Investment Reports Action
 The March 2018 Financial Statements and Investment Reports were presented by Mr. John Simmons CPA. Following the presentation and discussion Director Wiethorn MOVED to accept the Financial Statements and Investment Reports. Director Rosser SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

10. Status Reports

a. W&S District Managers Report Report
 Mr. Irish presented his monthly report to the Board.

b. W&S Legal Counsel Report Report
 Mr. Russ Dykstra was not at the meeting.

c. W&S Engineering Managers Report Report
 Ms. Christina Baca PE provided her report to the Board.

11. Executive Session

Director Rosser moved to convene into the Executive Session per **C.R.S. 24-6-402(4)f** to discuss personnel matters. Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. All present except for the board of directors were dismissed. Following the Executive Session Director Rosser MOVED to exit Executive Session. Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. No action was taken in executive session.

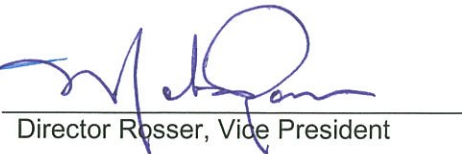
12. Adjournment

There being no further business to come before the board of Directors, Director Silkman MOVED to adjourn the meeting. Director Rosser SECONDED the motion. By UNANIMOUS vote the meeting was adjourned at 8:30 PM. Action

Southgate Water District Board of Directors



Director Chambers, President



Director Rosser, Vice President

Vacant N/A



Director Wiethorn, Treasurer

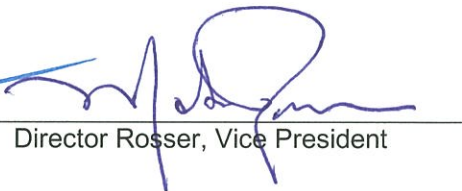


Director Marsicek, Assistant Secretary

Southgate Sanitation District Board of Directors



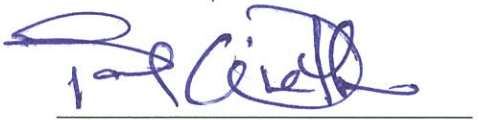
Director Chambers, President



Director Rosser, Vice President



Director Silkman, Secretary



Director Wiethorn, Treasurer



Director Marsicek, Assistant Secretary