



BOARD OF DIRECTORS MEETING MINUTES

Minutes of the combined regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado

The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as "Southgate" or "District") met in regular joint session on **Tuesday, March 14, 2017**, at 4:00 PM at the Southgate offices, 3722 East Orchard Road, Centennial, Colorado 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

I. Call to Order

Action

The meeting was called to order at 4:00 pm by Board President, Mitchell M. Chambers.

II. Roll Call

Action

The following Directors were present:

Mitchell M. Chambers

Mark Rosser

Paul Wiethorn

Rick Marsicek

Chuck Silkman

The following were also present:

Greg Kennedy, Morgan Stanley

Taylor Young, Morgan Stanley

John Simmons CPA, Simmons & Wheeler – District Accountant

Russ Dykstra, Spencer Fane, LLP – District Counsel

David Irish, District Manager

Christina Baca, PE, Engineering Manager

Jodi Webb, Accounting/Administrative Manager

Alfonso Nevarez, Operations Manager

III. Approval of Agenda

Action

Following a discussion Director Wiethorn MOVED to approve the agenda with item (ii) removed from the Consent Agenda for discussion. Director Silkman SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

IV. Public Comment

None

V. Public Hearings

None

VI. Scheduled Visits/Presentations

Greg Kennedy of Morgan Stanley made a presentation to the Board. Mr. Kennedy discussed the current investing environment, the Districts investments, and the investment direction for the future.

Presentation

VII. Consent Agenda

Director Wiethorn MOVED to approve the Consent Agenda. Director Silkman SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. The Consent Agenda consisted of the following items:

Action

i. W&S Minutes –February 2017

Passed

ii. W&S Authorize the District Manager to access Southgate's safety deposit box

Removed for Discussion

iii. W&S Partial Release of Easement- Double Tree Property

Passed

Discussion took place regarding item (ii) which was removed from the Consent Agenda. After discussion, Director Wiethorn MOVED to approve the item removed from the Consent Agenda. Director Rosser SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Action

VIII. Administration

Tab 1 W&S Cash Receipts and Accounts Payable- February 2017

Action

Following a discussion Director Silkman MOVED to approve the Water District Cash Receipts and Expenditures for February 2017 in the amount of \$100,197.59 and the Sanitation District Cash Receipts and Expenditures for February 2017 in the amount of \$110,283.30. Director Chambers SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Tab 2 W&S Financial Statements & Investment Reports

Action

The February 2017 financial statements and investment reports were presented by John Simmons, CPA to the Board. Following the presentation and discussion Director Wiethorn MOVED to accept the financial statements and investment reports. Director Rosser SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Tab 3 W&S District Managers Report

Report

Mr. Irish presented his monthly report to the Board

Tab 4 W&S Legal Counsel Report

Report

Mr. Russ Dykstra provided his monthly report to the Board.

IX. Engineering and Capital Projects

Tab 5 W&S Engineering Manager's Report

Report

Ms. Christina Baca, PE provided her monthly report to the Board.

X. Board of Directors

Tab 6 W&S District Goals and Additional Board Discussions

Report

District Manager Irish provided information regarding upcoming conferences and training opportunities. There was a Board discussion regarding the annual review of the District Manager in April 2017. Information was provided to the Board in preparation for review in April.

XI. Executive Session

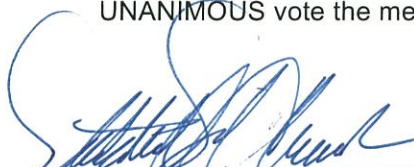
Director Wiethorn MOVED to move into Executive Session per C.R.S. 24-6-402(4) b & e to receive specific legal advice and to instruct negotiators. Director Silkman SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. Following the Executive Session Director Rosser MOVED to exit Executive Session. Director Silkman SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. No action was taken in executive session.

Executive Session


XII. Adjournment

There being no further business to come before the board of Directors, Director Wiethorn MOVED to adjourn the meeting. Director Silkman SECONDED the motion. By UNANIMOUS vote the meeting was adjourned at 5:45 PM.

Action



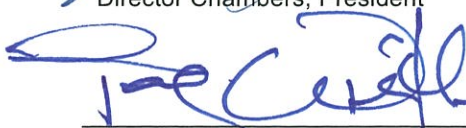
Director Chambers, President



Director Rosser, Vice President



Director Silkman, Secretary



Director Wiethorn, Treasurer



Director Marsicek, Assistant Secretary