



BOARD OF DIRECTORS MEETING MINUTES

Minutes of the combined Regular Board Meeting of the **Boards of Directors of the Southgate Water and Sanitation Districts** Arapahoe and Douglas Counties, Colorado

The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located in Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as "Southgate" or "District") met in regular joint session on **Tuesday, February 12, 2019**, at 4:00 PM at the District Offices, 3722 E. Orchard Road, Centennial Co 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

1. **Call to Order**

Action

The meeting was called to order at 4:00 pm by Board President, Mark Rosser.

2. **Roll Call**

Action

The following Board of Directors were in attendance:

Mark Rosser
Mitchell M. Chambers
Rick Marsicek
Chuck Silkman (Southgate Sanitation District)
Paul Wiethorn was absent and excused.

The Following District Consultants and Staff were in attendance:

Russell W. Dykstra, Spencer Fane LLP
John Simmons, Simmons and Wheeler, P.C.
David Irish, Southgate Water and Sanitation Districts General Manager
Christina Baca, PE, Southgate Water and Sanitation Districts Engineering Manager
Jodi Webb, Accounting and Administrative Manager
Richard Welch, Operations Manager

The following members of the public were in attendance:

Mr. Mark Weston

3. **Approval of Agenda**

Action

Upon MOTION and SECOND the Board of Directors MOVED to approve the agenda
Upon a call of the vote, all Directors present voted "AYE", and the motion was declared
UNANIMOUSLY PASSED.

4. Public Comment

Mr. Mark Weston spoke to the Board of Directors in regards to a grease trap requirement that is causing problems at his business Vibe Foods.

5. Public Hearings

None

6. Scheduled Visits/Presentations

None

7. Board Discussion

None

8. Consent Agenda

Upon MOTION and SECOND the Board of Directors moved to remove the Minutes from the Consent Agenda for discussion.

a. Water and Sanitation Minutes, January 8, 2019

Action

Following a discussion and minor changes to the minutes and upon Directors MOTION and SECOND the Board of Directors MOVED to approve the January 2019 Minutes. Upon a call of the vote, all Directors present voted "AYE" and the motion was declared UNANIMOUSLY PASSED.

9. Action Items

a. S Design Fee Task Order- Burns and McDonnell

Action

Following a discussion the Board of Directors tabled this item and provided staff with direction to narrow the scope and bring a revised Burns and McDonnell proposal back to the Board for review and approval.

b. W Bill of Sale- City of Greenwood Village

Following a presentation of the information and following a discussion and upon MOTION and SECOND the Board of Directors MOVED to approve the Bill of Sale. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

Action

c. W&S Financial Consultation & Municipal Advisory Services Agreement

Following a presentation of the agreement and discussion and upon MOTION and SECOND the Board of Directors MOVED to approve the Financial Consultation and Municipal Advisory Services Agreement. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

d. W&S Cash Receipts and Accounts Payable- January 2019.

Action

Following a discussion and upon MOTION and SECOND the Board of Directors MOVED to approve the January 2019 Water District Cash Receipts and Accounts Payables in the amount of \$195,640.91 and to approve the January 2019 Sanitation District Cash Receipts and Accounts Payable in the amount of \$1,463,784.02. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

e. W&S Financial Statements and Investment Reports
Following the presentation of the January 2019 Financial Statements and Investment Reports by John Simmons CPA and upon MOTION and SECOND the Board of Directors MOVED to accept the January 2019 Financial Statements and Investment Reports. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

10. Status Reports

- a. W&S District Managers Report Report
Mr. David Irish presented his report to the Board.
- b. W&S Operations Managers Report Report
Mr. Richard Welch presented his report to the Board.
- c. W&S Legal Counsel Report Report
Mr. Russ Dykstra presented his report to the Board.
- d. W&S Engineering Managers Report Report
Ms. Christina Baca PE presented her report to the Board



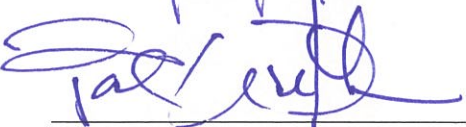

11. Executive Session

None




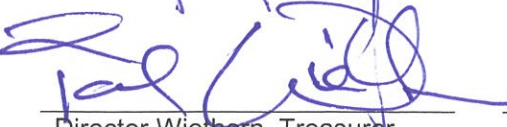

12. Adjournment

There being no further business to come before the Board and upon MOTION and SECOND the Board of Directors MOVED to adjourn the meeting. By UNANIMOUS vote the meeting was adjourned at 5:45 PM. Action

Southgate Water District Board of Directors

 _____ Director Rosser, President	 _____ Director Marsicek, Vice President	_____ (Vacant)
 _____ Director Wiethorn, Treasurer	 _____ Director Chambers, Secretary	

Southgate Sanitation District Board of Directors

 _____ Director Rosser, President	 _____ Director Marsicek, Vice President	 _____ Director Chambers, Secretary
 _____ Director Wiethorn, Treasurer	 _____ Director Silkman, Assistant Secretary	