



BOARD OF DIRECTORS MEETING MINUTES

Minutes of the combined regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado

The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located in Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as "Southgate" or "District") met in regular joint session on **Tuesday, January 9, 2018**, at 4:00 PM at the District Offices, 3722 E. Orchard Road, Centennial Co 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

- 1. Call to Order** Action
The meeting was called to order at 4:00 pm by Board President, Mitchell M. Chambers.

- 2. Roll Call** Action
The following Directors were present:
Mitchell M. Chambers
Chuck Silkman*
Paul Wiethorn
Rick Marsicek
Mark Rosser
*directors Silkman serves only on the Southgate Sanitation District board, a vacancy exists on the Southgate Water District board.

The following were also present:
Charlie Stanzione, Bishop-Brogden Associates, Inc.
Timothy Crawford, Bishop-Brogden Associates, Inc.
Russell W. Dykstra, Spencer Fane LLP
John Simmons CPA, Simmons and Wheeler PC
David Irish, Southgate Water and Sanitation Districts District Manager
Christina Baca, PE, Southgate Water and Sanitation Districts Engineering Manager
Alfonso Nevarez, Southgate Water and Sanitation Districts Operations Manager

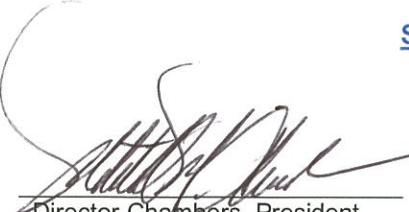
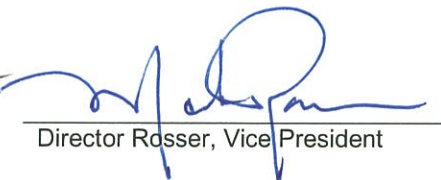
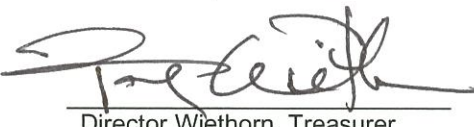

- 3. Approval of Agenda** Action
Director Silkman MOVED to approve the agenda Director Wiethorn SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

- 4. Public Comment**
None
- 5. Public Hearings**
None
- 6. Scheduled Visits/Presentations**
None
- 7. Executive Session** Session
The Board of Directors of the Southgate Water District was called into Executive Session by Board President Mitchell M. Chambers pursuant to Section 24-6-402(4)(e), C.R.S. for the purposes of developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations. Following the discussion, Mr. Chambers closed the Executive Session.
- 8. Board Discussion**
There was a Board discussion regarding Board Member Rick Marsicek and potential conflicts of interest regarding his recent employment with Denver Water. Upon advice of counsel, Mr. Marsicek will update his conflict of interest filings and specific conflicts will be disclosed as necessary.
- 9. Consent Agenda** Action
Director Marsicek MOVED to approve the Consent Agenda. Director Rosser SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. The Consent Agenda consisted of the following items:
a. Minutes-Regular Board Meeting, December 12, 2017
- 10. Action Items**
- a. W&S Cash Receipts and Accounts Payable
Following a discussion Director Wiethorn MOVED to approve the Water District Cash Receipts and Expenditures for December 2017 in the amount of \$459,147.46. Director Marsicek SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. Following a discussion, Director Silkman MOVED to approve the Sanitation District Cash Receipts and Expenditures for November 2017 in the amount of \$225,638.57. Director Silkman SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. Action
- b. W&S Financial Statements & Investment Reports Report
The December 2017 Investment Reports were presented to the Board by Mr. John Simmons CPA.
- 11. Status Reports**
- a. W&S District Managers Report Report
Mr. Irish presented his monthly report to the Board.
- b. W&S Legal Counsel Report Report
Mr. Russ Dykstra delivered his report to the Board which included a Legislative update.

c. W&S Engineering Managers Report Report
Ms. Christina Baca PE provided her report to the Board which included a discussion regarding the Colman Tunnel Project and Schedule.

12. Adjournment Action
There being no further business to come before the board of Directors, Director Wiethorn MOVED to adjourn the meeting. Director Marsicek SECONDED the motion. By UNANIMOUS vote the meeting was adjourned at 6:22 PM.

Southgate Water District Board of Directors

 _____ Director Chambers, President	 _____ Director Rosser, Vice President	_____ N/A _____ Vacant
 _____ Director Wiethorn, Treasurer	 _____ Director Marsicek, Assistant Secretary	

Southgate Sanitation District Board of Directors

 _____ Director Chambers, President	 _____ Director Rosser, Vice President	 _____ Director Silkman, Secretary
 _____ Director Wiethorn, Treasurer	 _____ Director Marsicek, Assistant Secretary	