



## BOARD OF DIRECTORS MEETING MINUTES

### Minutes of the combined Regular Board Meeting of the Boards of Directors of the Southgate Water and Sanitation Districts Arapahoe and Douglas Counties, Colorado

---

The Board of Directors of the Southgate Water District, and the Board of Directors of the Southgate Sanitation District located in Arapahoe and Douglas Counties, Colorado, (hereinafter referred to as "Southgate" or "District") met in regular joint session on **Tuesday, January 8, 2019**, at 4:00 PM at the District Offices, 3722 E. Orchard Road, Centennial Co 80121.

Notice of this meeting was duly posted as required by law. The agenda for this meeting was posted at Southgate offices more than 72 hours before the meeting convened. The purpose of the meeting was stated to be for consideration of any and all business that may come before the Board of Directors of the Southgate Water and Sanitation Districts.

These minutes reflect the proceedings of the Boards of both the Southgate Water District and the Southgate Sanitation District.

#### 1. Call to Order

Action

The meeting was called to order at 4:00 pm by Board President, Mark Rosser.

#### 2. Roll Call

Action

##### **The following Board of Directors were in attendance:**

Mark Rosser  
Paul Wiethorn  
Mitchell M. Chambers  
Rick Marsicek  
Chuck Silkman (Southgate Sanitation District)

##### **The Following District Consultants and Staff were in attendance:**

Russell W. Dykstra, Spencer Fane LLP  
John Simmons, Simmons and Wheeler, P.C.  
David Irish, Southgate Water and Sanitation Districts General Manager  
Christina Baca, PE, Southgate Water and Sanitation Districts Engineering Manager  
Jodi Webb, Accounting and Administrative Manager  
Richard Welch, Operations Manager

##### **The following members of the public were in attendance:**

None

**3. Approval of Agenda**

Upon MOTION and SECOND the Board of Directors MOVED to approve the agenda with an addition to the Action Items of the purchase of Sanitation District field equipment. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

**4. Public Comment**

None

**5. Public Hearings**

None

**6. Scheduled Visits/Presentations**

None

**7. Board Discussion**

None

**8. Consent Agenda**

Upon MOTION and SECOND the Board of Directors moved to remove the Minutes from the Consent Agenda for discussion.

Action

a. Water and Sanitation Minutes, December 11, 2018

Following a discussion regarding the minutes and upon Directors MOTION and SECOND the Board MOVED to approve the December Minutes. Upon a call of the vote, all Directors present voted "AYE" and the motion was declared UNANIMOUSLY PASSED.

**9. Action Items**

a. W&S Cash Receipts and Accounts Payable- December 2018.

Action

Following a discussion and upon MOTION and SECOND the Board of Directors MOVED to approve the December 2018 Water District Cash Receipts and Accounts Payables in the amount of \$297,011.82 and to approve the December 2018 Sanitation District Cash Receipts and Accounts Payable in the amount of \$1,862,744.84. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

b. W&S Financial Statements and Investment Reports

Action

Following the presentation of the December 2018 Financial Statements and Investment Reports by John Simmons CPA and upon MOTION and SECOND the Board of Directors MOVED to accept the December 2018 Financial Statements and Investment Reports. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

c. S Equipment Purchase, Sanitation District Vactor Jet Truck,

Action

Following a presentation of the Jet Truck purchase by Mr. David Irish and Mr. Richard Welch and following a discussion and upon MOTION and SECOND the Board of Directors MOVED to approve the Budgeted purchase in the amount of \$264,500.00. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

**10. Status Reports**

- a. W&S District Managers Report Report  
Mr. David Irish presented his report to the Board.
- b. W&S Operations Managers Report Report  
Mr. Richard Welch presented his report to the Board.
- c. W&S Legal Counsel Report Report  
Mr. Russ Dykstra presented his report to the Board.
- d. W&S Engineering Managers Report Report  
Ms. Christina Baca PE presented her report to the Board


**11. Executive Session**

None

**12. Adjournment**

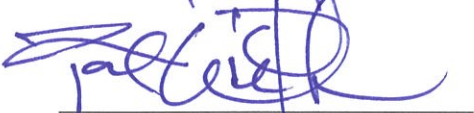
There being no further business to come before the Board and upon MOTION and SECOND the Board of Directors MOVED to adjourn the meeting. By UNANIMOUS vote the meeting was adjourned at 5:45 PM. Action

Southgate Water District Board of Directors

  
\_\_\_\_\_  
Director Rosser, President


  
\_\_\_\_\_  
Director Marsicek, Vice President

\_\_\_\_\_  
(Vacant) N/A

  
\_\_\_\_\_  
Director Wiethorn, Treasurer


  
\_\_\_\_\_  
Director Chambers, Secretary

Southgate Sanitation District Board of Directors

  
\_\_\_\_\_  
Director Rosser, President

  
\_\_\_\_\_  
Director Marsicek, Vice President

  
\_\_\_\_\_  
Director Chambers, Secretary

  
\_\_\_\_\_  
Director Wiethorn, Treasurer

  
\_\_\_\_\_  
Director Silkman, Assistant Secretary